

Sections analysis

E = Ease of Use										
	Email required	List Servers & Email lists <i>Not a requirement in the revised tutorial.</i>	LMS required	Social Software Educational Tools <i>Not a requirement in the revised tutorial.</i>	Web Conferencing Systems <i>Not a requirement in the revised tutorial.</i>	Screencasting Tools required	Computer Aided Instruction (CAI) <i>Not a requirement in the revised tutorial.</i>	Web 2.0 applications <i>Not a requirement in the revised tutorial.</i>	Mobile Learning <i>Not a requirement in the revised tutorial.</i>	IP Videoconferencing <i>Not a requirement in the revised tutorial.</i>
Computer and Information Literacy	<p>Easy to use & required – requires keyboarding, comprehension of information and moderate knowledge of software to access their email software, compose, send, and add/download attachments.</p> <p>A basic set of literacy skills are required:</p> <ul style="list-style-type: none"> • Read • Write • Compose • Keyboard • Word processing software • Navigation (software and Internet) 	<p>Easy to use & not required – requires keyboarding, comprehension of information and moderate knowledge of email software to access listserv.</p> <p>A basic set of literacy skills are required:</p> <ul style="list-style-type: none"> • Read • Write • Compose • Send • Unsubscribe • Subscribe 	<p>Moderate to Difficult to use & required – requires keyboarding, comprehension of log in procedures and complex knowledge of content management software.</p> <p>A high level of literacy skills are required:</p> <ul style="list-style-type: none"> • Read • Write • Compose • Keyboard • Word processing software • Logging in • Navigation • Content management • Upload/download 	<p>Moderate to Difficult to use – requires keyboarding, comprehension of content management allocation, log in procedures and upload/download functionality.</p> <p>A moderate to high level of literacy skills are required:</p> <ul style="list-style-type: none"> • Read • Write • Compose • Keyboard • Word processing software • Logging in • Navigation • Content management • Upload/download 	<p>Moderately easy to use – requires keyboarding, a good understanding of discussion protocols (i.e. raise hand, lower hand, chat, polling, and audio) drawing tools, sharing applications, and recording sessions.</p> <p>A moderate to high level of literacy skills are required:</p> <ul style="list-style-type: none"> • Read • Write • Compose • Keyboard • Logging in • Navigation • Discussion • Uploading files • Drawing tools • Application sharing • Internet • Video • Audio 	<p>Moderately easy to use – requires keyboarding and moderate knowledge of browser software.</p> <p>A basic set of literacy skills are required:</p> <ul style="list-style-type: none"> • Read • Write • Play • Next • Pause • Stop • Exit • Rewind • Audio/Mute • Keyboard 	<p>Very easy to use – requires keyboarding and moderate knowledge of CD-Rom technology.</p> <p>A basic set of literacy skills are required:</p> <ul style="list-style-type: none"> • Read • Write • Compose • Keyboard • Navigation 	<p>Very easy to use – requires keyboarding, a good understanding of netiquette and moderate knowledge of browser software.</p> <p>A basic set of literacy skills are required:</p> <ul style="list-style-type: none"> • Read • Write • Compose • Keyboard • Navigation • Compose • Send • Unsubscribe • Subscribe 	<p>Very easy to use – can be listened to anywhere; must have an MP3 player device readily available.</p> <p>A basic set of literacy skills are required:</p> <ul style="list-style-type: none"> • Read • Listen • Download • Searching 	<p>Relatively easy to use – requires keyboarding, a good understanding of discussion protocols, moderator functions, and chat.</p> <p>A moderate to high level of literacy skills are required:</p> <ul style="list-style-type: none"> • Read • Write • Compose • Keyboard • Dialing in • Navigation • Discussion • Uploading files • Internet • Video • Recording • Share documents
Orientation	<p>Minimal orientation required: all new learners should allot around 10-15 minutes of orientation. This includes webmail usage.</p>	<p>Minimal orientation required: all new learners should allot around 10 – 15 minutes of orientation. Basic functions are sending, paste, copy, read, unsubscribe, and subscribe.</p> <p>All directions are made available in confirmation email when new user subscribes.</p>	<p>Orientation required: all faculty (new and existing) should take a training course and/or download instructions to understand the interface and features of the LMS system prior to creation of a course.</p> <p>Faculty will be toggling between the LMS and the interactive sandbox in order to understand how to setup their course.</p>	<p>Orientation required: all learners should download instructions, read and create a sample ePortfolio helping them acquaint with the technology.</p> <p>EPortfolio's are available within the LMS to both students and faculty.</p>	<p>Orientation required: all learners need to understand the tools and functions of the web conferencing system.</p> <p>Taking part in a web conference is a great way in understanding how to use the system as a student/instructor.</p> <p>Can create a free "room" to play in.</p>	<p>Minimal orientation required: all learners should orient themselves to the play bar. Common functionality is apparent.</p> <p>When the screencast is published there should be a few screens that set up the "how do I".</p> <p>Can create a safe environment for learners to work in such as a show me/train me video.</p> <p>Faculty will be "playing" in this safe environment.</p>	<p>Minimal orientation required: Learners do not require orientation. Simply insert CD-Rom into computer and it will immediately execute or run. There is a help feature included within the CD-Rom.</p> <p>If software purchased from an external source, orientation and user documentation may be found on site.</p>	<p>Orientation required: send, paste, copy, read, unsubscribe, subscribe and use of web browser window.</p>	<p>Orientation required: download, search and listen.</p>	<p>Minimal orientation required: all learners should be given housekeeping rules including discussion protocol. The moderator requires a more extensive orientation that explains all of the tools and functions of the video conferencing system.</p>